

**Patriot Grandstand Club
Board of Directors Meeting Minutes
Date: 5/10/05**

Attendance: **Barney, Stilphen, Will Garcia, Regina Garcia, Jenny Sherwood, Bernie Audet, Anne Rowe, Lisa Mallia, Tammy McGrath, Barbara Christy, Alma Cleaves, Phil Cleaves, Wanda Thomas, Geoff Robbins, Hank Girardin**

Agenda Item	Discussion	Action/Follow-up
Treasurer's Report	Anne reported that our bank balance is \$3,954.70. Since the last meeting, we had one deposit of \$284.55 from the Bottle Barn.	
Secretary's Report	Minutes from the April 26, 2005 meeting were previously distributed.	
Introduction of Hank Girardin	Geoff introduced new head coach Hank Girardin to the Board. Hank played college football at UConn. He was an assistant coach at Winslow for eight years and has been an assistant coach at Lewiston High School the past three years. He teaches in Lewiston and lives in Gray. Hank wants to hold a meeting with current players sometime in June. He is also in the process of planning a summer fitness program.	
Coach/AD/Club Responsibilities	Geoff outlined what he sees as the division of responsibilities among him, the coaches, and the Club. The AD and the coaches are responsible for deciding what items the program needs, and the Club can then put together a fundraising program to pay for these items. Geoff doesn't expect the coaches or the high school maintenance staff to be responsible for lining the fields, so this responsibility lies with the Club. Distributing and collecting equipment is the responsibility of the coaches. Game day activities, including putting out the line markers, the end zone pylons, and the goal post pads, plus manning the chains, are the Club's responsibility. It is up to the head coaches to determine what's best for their teams, and everything that happens on the practice and playing fields is their responsibility. The coaches will determine whether practices are open or closed. If an athlete shows up after hell week and wants to play, it will be up to the coach to make that decision. Club members shouldn't be involved in the day-to-day running of the football program. Their efforts should go into fundraising.	
Middle School team	Geoff handed out the 2005 Middle School schedule. He has not found a Middle School coach yet, but the team will probably practice right after school and we probably need to use the practice field behind the bus garage.	
Bleachers	Geoff reported that it is not feasible to flip the bleachers by the track. Spectators will have to bring lawn chairs and blankets to the games. Geoff also indicated that no spectators will be allowed inside the fence this year, and he may move our team to the opposite side of the field to discourage interaction with parents and fans.	
Band/Cheering Coordination	Geoff reported that the band wants to play at our home games this year. The new High School cheering coach has agreed to coach the fall cheering squad, even though there is no stipend for this.	
Safety	Jenny inquired as to the supervision of Middle School players and the safety issues involved if they are left alone after practices. Geoff indicated that it is the Middle School coach's	

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	responsibility to stay after practice until all the players have been picked up by a responsible adult.	
Equipment Shed	Coach Girardin asked about equipment storage facilities. Currently, our helmets and shoulder pads are at Northeast Athletics, uniforms are at Anne's house, and small pads are at Jenny's house. Our Duffel bags, field goal posts, and chains are in the football storage shed, and the rest of the field and practice equipment is in the trailer parked on the practice field. Geoff indicated that he would like to see the Club build a bigger equipment shed in the future, including a second press box.	
Head Sets	Jenny reminded the Board that Geoff purchased headsets for the coaches from Lake Region two years ago. These haven't been paid for yet.	
Summer Meetings	Geoff reported that the High School will be open in the evenings this summer, so we can hold our meetings there. We should give him a list of summer meeting dates before school lets out.	
Football Sign-Up	Geoff has started sign-up sheets at both the Middle School and the High School for students who are interested in playing football this fall. There will be a fall sports night at the High School in early June. It will include eighth graders.	
Lunches for Away Games	Will discussed the issue that players are often very hungry after an away game and might like to have a bag lunch to eat on the bus ride home. Geoff reported that our food service is self-funded and wouldn't be able to donate these lunches. The Club, or maybe individual players, might be able to buy lunches from the food service if we choose to pursue this.	
Clam Bake	Tammy circulated a menu from the Party Wagon. She reported that they are willing to discount their rates for a fundraising event. They provide food, all paper products, and music. Their August dates are relatively open. The American Legion is also available for most of August. We could have a horseshoe tournament and a car wash at the same time.	
Equipment Return	Anne reviewed the list of missing equipment, which includes one full set of high school equipment, two full sets of middle school equipment, and one high school game jersey.	
Security Deposit	Will outlined the benefits of asking new players to pay a security deposit before receiving equipment. The Board voted against requiring security deposits.	
2005 Registration Fee and Form	The Board discussed the 2005 registration fee. Our 2005 budget assumes covering at least half the Club's operating costs through registration fees. If the fee is left at \$135, we will have to attract at least 75 players. The Board voted unanimously to set our 2005 fee at \$135. The school activity fee is being raised to \$25 per season in 2005. Anne presented a draft registration form for the Board's review. The Board suggested adding information about payment plans. Anne will revise the form for the next meeting.	Anne will bring a revised registration form to the next meeting.
Scratch Card Fundraiser	Alma distributed information regarding a scratch card fundraiser.	

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Helmet Decals	We need to determine if Phil Bolduc will make our helmet numbers and decals this coming fall even though Scott is graduating this year.	
2005 Game Program	We need to lay out the program and decide our advertising rates soon. Regina will put together a list of area companies that we can approach.	
Soliciting by Scoreboard Productions	Will reported that he has not heard back from the Attorney General.	
Family Bingo Night	Will reported that the Gray House of Pizza is willing to give us a \$2 discount on each pizza. The available June dates at the American Legion are June 2 nd , 3 rd , 9 th , 10 th , 17 th , 23 rd , and 30 th .	
Merchandise Donations	Wanda suggested that we should collect donations of money and items from area businesses before we plan our fundraising events. It will be easier to plan an event if we know in advance what we are offering for prizes.	
Line Markers Invoice	Anne reported that we owe \$234.95 to Wight's Sporting Goods for the line markers Geoff purchased for us last October. The Board approved the invoice for payment.	
Club Logo	Anne presented two examples of letterhead using the logo that Regina designed. The Board unanimously approved the logo.	
Next Meeting	The next board meeting is Tuesday, May 24th at 6:30 in the library.	